Dr. C. V. RAMAN UNIVERSITY
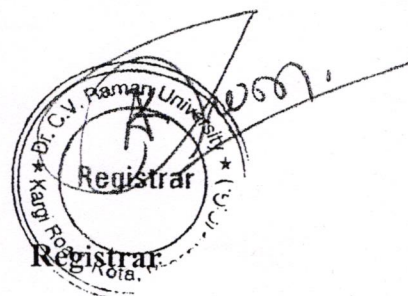### Kargi Road, Kota, Bilaspur, C.G.

Minutes of 32thMeeting of the Academic Council (Senate)

DR. C.V. Raman University, Kota, Bilaspur

Held on
15th January, 2025

(Chairman Academic Council)　　　　　(Member Secretary Academic Council)
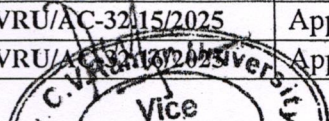
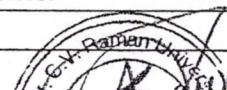L.No.   /Reg./CVRU/2024   Bilaspur, Date- 2712/2024

32th ACADEMIC COUNCIL MEETING OF DR. C.V. RAMAN UNIVERSITY
15/01/2025, TIME 11:30 AM

The 32th Academic Council Meeting of Dr. C. V. Raman University will be held on 15/01/2025, Time 11:30pm at Visvesvaraya Conference Hall, 'B' Block, Dr. C. V. Raman University.

The agenda of the meeting will be as follows:

The Agenda Item No.	The Agenda Items
CVRU/AC-32.1/2025	Confirmation of the Minutes of the Last Meeting held on 27.06.2024.
CVRU/AC-32.2/2025	Action taken report of the Minutes of the last AC meeting held on 27.06.2024 at 12.30 PM at Board Room of CVRU campus, Kota, Bilaspur (C.G.).
CVRU/AC-32.3/2025	To replace the term "Institute of Distance Education (IODE)" with "Centre for Distance and Online Education (CDOE)" in official documents, including appointment letters and joining reports of the Director and faculty members, as per UGC-DEB guidelines.
CVRU/AC-32.4/2025	Submission of the revised syllabus for the BA Programme in compliance with the UGC-DEB regulations.
CVRU/AC-32.5/2025	Review and Approval of Specific Programmes Following UGC-DEB Interface Meeting Instructions on dated 9th Jan 2025.
CVRU/AC-32.6/2025	To place before the academic council the list of Panel of Experts for the Selection of Faculty in various Programmes of Studies of the University for the new session 2025-26.
CVRU/AC-32.7/2025	Approval for Installation of Cameras and Biometric Machines in Classrooms.
CVRU/AC-32.8/2025	Relaxation of attendance of students participating in national and international sports/events.
CVRU/AC-32.9/2025	Review & Approval of the previous Reports of the admission committee.
CVRU/AC-32.10/2025	To consider and approve the Fixation of intake (List-wise) in various courses for the Academic Session 2025-26.
CVRU/AC-32.11/2025	To consider and approve the Fixation of Fee Structure for admission in various programme offered by the university for the academic session 2025-26.
CVRU/AC-32.12/2025	To consider and approve the mode and strategic plan of publicity for Admission process.
CVRU/AC-32.13/2025	To consider and approve the Prospectus for the admissions for the Academic Session 2025-2026.
CVRU/AC-32.14/2025	Approval of Formation of a Standing Committee for Dissemination of Information Circulated by AGU.
CVRU/AC-32.15/2025	Approval to Start Publishing University Monthly Newsletters.
CVRU/AC-32.16/2025	Approval to Start an E-Cell on Campus.

| CVRU/AC-32.17/2025 | Approval of Supervisor and Co-Supervisor (Course-wise) for the Research Work. |
| CVRU/AC-32.18/2025 | Any other Item with the permission of the Chair. |

You are requested to kindly make it convenient to attend this meeting.
To and fro second AC fare shall reimburse by the University.

For any information at Bilaspur, you may contact Dr. Jyoti Bala Gupta, Deputy Registrar (Academic), Mobile No. 9993867210.


With warm Regards

Dr Arvind Tiwari
Registrar
Member Secretary

L.N.//Reg./CVRU/2024   Bilaspur, Date:27/12/2024

Copy to: -
1. The Personal Secretary to the Vice-Chancellor sir for the particular kind information.
2. For kind information to the Pro Vice-Chancellor.
3. DR (Academic, Exam, Confidential, Administration, Establishment) to the kind information.
4. For kind information to the Principal.
5. Director IODE/PMKK to the kind information.
6. The staff concerned to the particular departments. (Oral information by the Dean & HOD's)
7. For File.
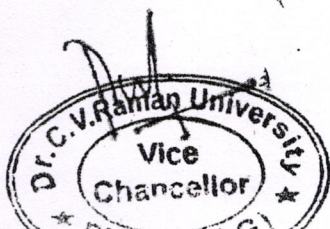
Dr. Arvind Tiwari
Registrar
Member Secretary

To,

All Members of Academic Council

Sub: Minutes of the 32th meeting of academic Council-Reg.

Sir,

Kindly find attached herewith the Minutes of the 32th meeting of the Academic Council of the Dr. C. V. Raman University, Kargi Road, Kota, Bilaspur held on 15th January 2025 at 11.30 AM at Vishvarayya Auditorium of the University Campus.
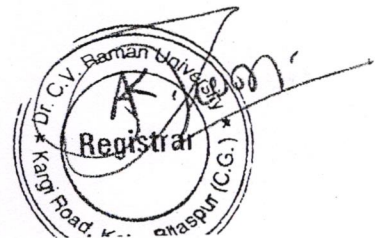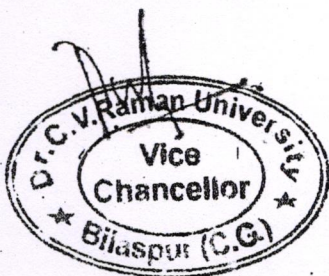
It is further requested that comments, if any may please be sent by email at vc@cvru.ac.in at the earliest. If no comments are received within a week, the Minutes shall be taken as confirmed.

Thanking you,

Yours faithfully,

Deputy-Registrar
(Academics)

Encl: as above.

Minutes of the Thirty-Two (32th Meeting of the Academic Council (Senate)

The "**Annual Meeting of Academic Council (AC)**" of **Dr. C.V. Raman University** was held under the chairmanship of **Prof. R.P. Dubey, the Hon'ble Vice Chancellor, on 15th Jan, 2025** in the Conference Hall of the Universityat 11.30 a.m.

    A. Members Present:

The following members were present in the meeting:

The following members were present in the meeting:

1. Prof. R.P. Dubey (Chairman)
2. Dr. Arvind Kumar Tiwari (Member Secretary)
3. Dr. Jayati Chatterjee Mitra (Dean Academic/Co-ordinator, IQAC, Dr. C.V. Raman University, Bilaspur)
4. Dr. Priya Rao (Prof. Pt. Ravishankar University, Raipur) Nominated Member
5. Dr. Harsha Sharma (C.M.D. PG College, Bilaspur) External Member
6. Dr. M. K. Tiwari (Principal, CVRIST & Dean, Engineering, Dr. C.V. Raman University)
7. Dr. Jai Shankar Yadav (Dean, Education & Physical Education, Dr. C. V. Raman University)
8. Dr. V. P. Mishra (Arts) (Dean, Arts, Dr. C. V. Raman University)
9. Dr. A. K. Shriwasatava (Dean, Science, Dr. C. V. Raman University)
10. Dr. R. P. Choudhary (Dean, Law, Dr. C. V. Raman University)
11. Dr. Saket Singh Chandel (Dean/HOD, Pharmaceutical Science, Dr. C. V. Raman University)
12. Dr. Abhinav Shukla (Dean, IT, Dr. C.V. Raman University)
13. Dr. Niket Shukla (Dean, Commerce & Management, Dr. C.V. Raman University)
14. Dr. Saurabh Mitra,(HOD, Engineering, Dr. C. V. Raman University)
15. Dr. S.K. Tiwari (HOD, Mathematics, Dr. C. V. Raman University)
16. Dr. Rashmi Verma (HOD, Chemistry, Dr. C. V. Raman University)
17. Dr. Ratnesh Tiwari (HOD, Physics, Dr. C. V. Raman University)
18. Dr. R.K. Singh (HOD, Life Science, Dr. C. V. Raman University)
19. Dr. Anupam Tiwari (HOD, Rural Technology, Dr. C. V. Raman University)
20. Dr. Anshul Shrivastava (HOD,Comm & Mang. Dr. C. V. Raman University)
21. Dr. Ayush Kumar Agrawal, (HOD, IT & CS, Dr. C. V. Raman University)
22. Dr. Ritesh Mishra (HOD, Education, Dr. C. V. Raman University)
23. Dr. Bramhesh Shrivastava (HOD, Physical Education, Dr. C. V. Raman University)
24. Dr. Vijay Yadav, (HOD, Law, Dr. C. V. Raman University)

25. Dr. Kajal Moitra (HOD, Social Science, Dr. C.V. Raman University)
26. Dr. Gurpreet Bagga (HOD, (Language & Literature), Dr. C.V. Raman University)
27. Mr. ShriPrakash Tiwari (HOD, Perfo. & Fine Arts, Dr. C.V. Raman University)
28. Mr. Pramod Shukla (HOD, Mass Comm & Jour., Dr. C.V. Raman University)
29. Dr. Sourabh Mitra (Branch Head, Electronics & Communication Engg., Dr. C. V. Raman University)
30. Dr. Shanti Rathore (Branch Head, EEE, Dr. C. V. Raman University)
31. Dr. Durga Sharma (Branch Head, Electrical Engg. Dr. C. V. Raman University)
32. Dr. Vivek Shukla, (Branch Head, Computer Science Engg. Dr. C. V. Raman University)
33. Dr. Amit Sharma (Branch Head, Life Science-Botany, Dr. C. V. Raman University)
34. Dr. Kajal Moitra (Branch Head,, Social Science-Geography, Dr. C.V. Raman University)
35. Dr. Rakesh Gupta (Branch Head,, Social Science-Economics, Dr. C.V. Raman University)
36. Dr. Richa Yadav, (Branch Head,, Social Science-MSW, Dr. C.V. Raman University)
37. Dr. Reena Tiwari, (Branch Head,, Social Science-Sociology, Dr. C.V. Raman University)
38. Dr. Renu Sharan, (Branch Head,, Social Science-Political Science, Dr. C.V. Raman University)
39. Dr. Ram Ratan Sahu, (Branch Head,, Social Science-History, Dr. C.V. Raman University)
40. Dr. Sarita Mishra, (Branch Head,, Social Science-Library Science, Dr. C.V. Raman University)
41. Dr. Gurpreet Bagga (Branch Head, Language & Literature (English) Dr. C.V. Raman University)
42. Mr. Shri Prakash Tiwari (Branch Head, Performing & Fine Arts Dr. C.V. Raman University)
43. Dr. Shahid Hussain (Branch Head, Language & Literature (Hindi) Dr. C.V. Raman University)
44. Dr. Snehlata Nirmalkar (Branch Head, Language & Literature (Chhattisgarhi) Dr. C.V. Raman University)
45. Dr. V. P. Mishra (Branch Head, Language & Literature (Sanskrit) Dr. C.V. Raman University)
46. Dr. Renu Shukla (Branch Head, Ancient Language, Dr. C.V. Raman University)
47. Dr. Shweta Sao (Branch Head, (Biotech.),Life Science, Dr. C.V. Raman University)
48. Dr. Sangeeta Singh (Librarian, Arts, Dr. C. V. Raman University)
49. Dr. Vivek Bajpai (Research Co-ordinator, Dr. C. V. Raman University)
50. Dr. Rajiv Peters (TPO, Dr. C.V. Raman University)

(B) Members Sought for Leave of Absence:

These members expressed their inability to attend the said meeting due to their preoccupation & prior commitments, so leave of absence was granted to them.

1. Dr. Priya Rao (Prof. Pt. Ravishankar University, Raipur) Nominated Member
2. Dr. Harsha Sharma (C.M.D. PG College, Bilaspur) External Member
3. Mr. Pramod Shukla (HOD, Mass Comm & Jour., Dr. C. V. Raman University)
4. Dr. Bramhesh Shrivastava (HOD, Physical Education, Dr. C. V. Raman University)
5. Dr. Vijay Yadav, (HOD, Law, Dr. C. V. Raman University)
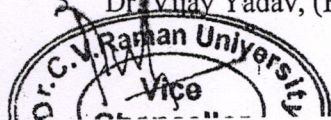
(C) Welcome Address (Opening Remarks) by the Vice Chancellor (Chairman)

Prof. (Dr.) Ravi Prakash Dubey, Vice Chancellor and Chairperson of the Board of Management, welcomed the members present in person and provided a brief overview of the university's activities and achievements through a VDO presentation. This covered the period from the last Board of Management meeting to the present.

Following this, the Chairperson formally called the meeting to order and invited the Registrar and Secretary of the Board of Management to present the agenda items.

The Registrar began with a brief introduction to Dr. C.V. Raman University, Kota, Bilaspur, Chhattisgarh, highlighting the university's infrastructure, accreditation, achievements, faculty and student status, admission initiatives, grading, research projects, training programs, placements, MoUs, and other key aspects.

The Registrar then proceeded to present the agenda items accordingly.

(D) The Agenda Items Placed:

The Agenda Item No.	The Agenda Items	ANNEXURE No.
CVRU/AC-32.1/2025	Confirmation of the Minutes of the Last Meeting held on 27.06.2024.	ANNEX-AC 32.1
CVRU/AC-32.2/2025	Action taken report of the Minutes of the last AC meeting held on 27.06.2024 at 12.30 PM at Board Room of CVRU campus, Kota, Bilaspur (C.G.).	ANNEX-AC 32.2
CVRU/AC-32.3/2025	To replace the term "Institute of Distance Education (IODE)" with "Centre for Distance and Online Education (CDOE)" in official documents, including appointment letters and joining reports of the Director and faculty members, as per UGC-DEB guidelines.	ANNEX-AC 32.3
CVRU/AC-32.4/2025	Submission of the revised syllabus for the BA Programme in compliance with the UGC-DEB regulations.	ANNEX-AC 32.4
CVRU/AC-32.5/2025	Review and Approval of Specific Programmes Following UGC-DEB Interface Meeting Instructions on dated 9th Jan 2025.	ANNEX-AC 32.5
CVRU/AC-32.6/2025	To place before the academic council the list of Panel of Experts for the Selection of Faculty in various Programmes of Studies of the University for the new session 2025-26.	ANNEX-AC 32.6
CVRU/AC-32.7/2025	Approval for Installation of Cameras and Biometric Machines in Classrooms.	ANNEX-AC 32.7
CVRU/AC-32.8/2025	Relaxation of attendance of students participating in national and international sports/events.	ANNEX-AC 32.8
CVRU/AC-32.9/2025	Review & Approval of the previous Reports of the admission committee.	ANNEX-AC 32.9
CVRU/AC-32.10/2025	To consider and approve the Fixation of intake (List-wise) in various courses for the Academic Session 2025-26.	ANNEX-AC 32.10
CVRU/AC-32.11/2025	To consider and approve the Fixation of Fee Structure for admission in various programme offered by the university for the academic session 2025-26.	ANNEX-AC 32.11
CVRU/AC-32.12/2025	To consider and approve the mode and strategic plan of publicity for Admission process.	ANNEX-AC 32.12
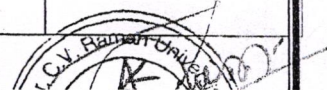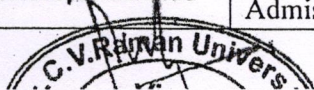
CVRU/AC-32.13/2025	To consider and approve the Prospectus for the admissions for the Academic Session 2025-2026.	ANNEX-AC 32.13
CVRU/AC-32.14/2025	Approval of Formation of a Standing Committee for Dissemination of Information Circulated by AGU.	ANNEX-AC 32.14
CVRU/AC-32.15/2025	Approval to Start Publishing University Monthly Newsletters.	ANNEX-AC 32.15
CVRU/AC-32.16/2025	Approval to Start an E-Cell on Campus.	ANNEX-AC 32.16
CVRU/AC-32.17/2025	Approval of Supervisor and Co-Supervisor (Course-wise) for the Research Work.	ANNEX-AC 32.17
CVRU/AC-32.18/2025	Any other Item with the permission of the Chair.	

A. THE STATUTORY AGENDA:

Item: CVRU/AC-32.1/2025

Confirmation of the Minutes of the Last Meeting held on 27.06.2024.

Discussion and Decision:
The Last meeting of the Academic council of Dr. C. V. Raman University, Kota, Bilaspur (C.G.) was held on 27.06.2024 at 12.30Pm at Board Room of CVRU campus, Kota, Bilaspur (C.G.). The minutes of the meeting were circulated among the members of Academic Council committee with a request to give their comments.
The minutes of the meeting is enclosed in **Annexure ANNEX-AC-32.1.**

Since no comments were received the minutes got confirmed.

Decision: The Item (proceedings of last meeting) was placed before the academic council for ratification & confirmation. After discussion, the Academic Council (Senate) may confirm the minutes.
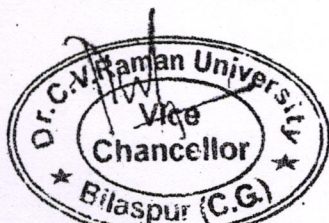
ITEM: CVRU/AC-32.2/2025

Action taken report of the Minutes of the last AC meeting held on 27.06.2024 at 12.30 PM at Board Room of CVRU campus, Kota, Bilaspur (C.G.).

Decision: Action taken on the minutes of the 31th meeting of the academic council of CVRU was reported and the same was approved.

Note: Action taken report on the decision of the 31th meeting of the Academic council is placed at

Annexure ANNEX-AC-32.2.

Submitted for perusal and consideration of acceptance.

Resolution: The action taken report is shared with all the members of the council for information and approval. The council approved the action taken report of the 31th meeting and the agenda is closed.

Item CVRU/AC-32.3/2025

To replace the term "Institute of Distance Education (IODE)" with "Centre for Distance and Online Education (CDOE)" in official documents, including appointment letters and joining reports of the Director and faculty members, as per UGC-DEB guidelines.

Discussion and Decision:

Member secretary informed that, The University Grants Commission (UGC) and the Distance Education Bureau (DEB) have issued guidelines [(Open and Distance Learning Programmes and Online Programmes) regulations, 2020] for updating the nomenclature of distance education departments to align with NEP 2020 and UGC-DEB standards. And according to the regulation the proposal to rename "IODE" to "CDOE" ensures compliance with these guidelines.

It is necessary to replace "Institute of Distance Education (IODE)" with "Centre for Distance and Online Education (CDOE)" in all formal documents, including:

- Appointment letters of the Director and faculty members.
- Joining reports of newly appointed or transferred personnel.

After that, the chairperson is suggested to following Implementation Process:

- o Amend existing templates and documents to reflect the updated nomenclature.
- o Ensure the updated terminology is used in all future correspondence and publications.

Resolution Passed:

The Academic Council unanimously resolved to approve the replacement of "Institute of Distance Education (IODE)" with "Centre for Distance and Online Education (CDOE)" in all official documents, including appointment letters and joining reports of the Director and faculty members.

The Registrar is directed to implement the changes and communicate the updated nomenclature to all relevant departments.
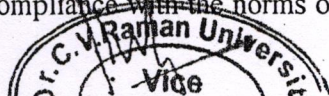
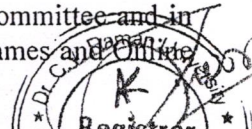**The following action points are instructed by committee:**

1. Notify all stakeholders about the change.
2. Update official templates and databases.
3. Ensure all future appointments and joining reports reflect the updated nomenclature.

Item CVRU/AC-32.4/2025

Submission of the revised syllabus for the BA Programme in compliance with the UGC-DEB regulations.

Discussion Points: Member secretary informed that, the revised syllabus for the Bachelor of Arts (BA) programme has been prepared based on the recommendations of the CIQA Committee and in compliance with the norms of the UGC-DEB (Open and Distance Learning Programmes and Online

Programmes) Regulations, 2020. This needs to be formally submitted for review and approval by the Academic Council.

Resolution Passed:
The Academic Council approved the submission of the revised BA syllabus for further processing and implementation.

Item: CVRU/AC-32.5/2025

Review and Approval of Specific Programmes Following UGC-DEB Interface Meeting Instructions on dated 9th Jan 2025.

Background and Context presented by the Member Secretary

Member Secretary informed that, during the previous Academic Council meeting held on 18th Jan 2024, a resolution was passed to approve 15 academic programmes. However, the approval did not specifically mention the programme titles as required. Following an interface meeting on dated 9th Jan 2025 with the UGC-DEB, it was instructed that the approval for these programmes must be taken specifically to ensure compliance with the UGC-DEB (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Programmes Requiring Specific Approval:
The following programmes were presented for specific approval by the Academic Council which are applied for the ODL programmes for session February 2025:

1. MCOM
2. BA
3. MA(HINDI)
4. MA(ENGLISH)

Discussion Points:

UGC-DEB emphasized the importance of explicitly naming and approving programmes in the minutes of the Academic Council to align with regulatory requirements.Each programme was reviewed to ensure compliance with UGC-DEB guidelines, including Programme Project Reports (PPRs), faculty qualifications, infrastructure, and Self-Learning Materials (SLMs). It was decided to document specific approvals for the programmes as per the regulatory framework and submit them to UGC-DEB for their records.

Resolution Passed:
The Academic Council unanimously resolved to:

1. Approve the specific programmes as listed above, incorporating all necessary compliance measures as outlined by UGC-DEB.
2. Ensure that all future programme approvals are documented with specific programme titles in the meeting minutes.
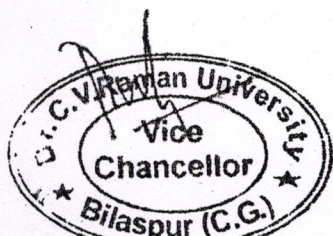
Item: CVRU/AC-32.6/2025
To place before the academic council the list of Panel of Experts for the Selection of Faculty in various Programmes of Studies of the University for the new session 2025-26..

Note on agenda & discussion:
The reports of the Selection Committee Expert list for the faculty positions of the various Departments after the revision will be placed on the annexed list of tables for consideration and approval. Placed at **Annexure-Annex-32.6.**

Resolution:
The revised expert list was approved by the members.

Item: CVRU/AC-32.7/2025

Approval for Installation of Cameras and Biometric Machines in Classrooms.

Discussion and Decision:

The Member Secretary presented a detailed proposal seeking the Council's approval for the installation of surveillance cameras and biometric attendance machines in classrooms. The purpose of this initiative is to enhance classroom monitoring, ensure transparency, and improve attendance tracking mechanisms for both faculty and students. The proposal, along with its technical specifications, cost estimates, and implementation plan, was circulated among the members for review (Annexure ANNEX-AC-32.7).

Following a thorough discussion on the operational feasibility, privacy considerations, and long-term benefits of the proposed installations, the item was formally placed before the Academic Council for its consideration and approval.

Resolution:

The Academic Council reviewed the proposal in detail and unanimously approved the recommendations for the installation of cameras and biometric machines in classrooms, as outlined in the annexure. The Council directed the concerned departments to initiate the implementation process in a phased and timely manner.

Item: CVRU/AC-32.8/2025

Relaxation of attendance of students participating in national and international sports/events.

Discussion and Decision:

The Member Secretary placed before the Council a proposal regarding the relaxation of minimum attendance requirements for students who represent the university at national and international levels in sports and other recognized extracurricular events. It was highlighted that such students, while upholding the university's reputation through their achievements, often face challenges in meeting the prescribed attendance criteria due to extended periods of training and participation in competitions.
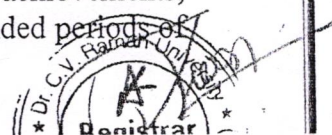
Members of the Council acknowledged the importance of encouraging student involvement in co-curricular and extracurricular activities and emphasized the need to provide institutional support to such students. The Council discussed possible mechanisms to ensure that academic performance is not compromised, including provisions for compensatory classes, make-up examinations, and academic support during their absence.

After a detailed deliberation, it was agreed that a policy-level relaxation in attendance requirements should be granted to eligible students, subject to proper verification and documentation from the concerned authorities (e.g., sports department, event organizers). The relaxation would be applicable only for the duration of participation and official travel, and such students would be required to maintain academic performance and fulfill alternative learning obligations as recommended by faculty members.

Resolution:

The Academic Council approved the proposal to provide relaxation in attendance requirements for students officially representing the university in national and international sports and other recognized events. The implementation of this relaxation will be governed by a clearly defined policy to be formulated by the university, outlining eligibility criteria, verification procedures, and academic support measures.

Item: CVRU/AC-32.9/2025

Review & Approval of the previous Reports of the admission committee.

Discussion and Decision:

The Member Secretary presented a comprehensive report compiled by the Admission Committee detailing all admission-related activities undertaken by the University for the academic session 2024–25. The report covered key aspects such as the seat matrix across various programs, admission brochure and prospectus, adherence to the reservation policy, outreach and publicity efforts, and overall implementation of the admission process.

The report also included data on applications received, enrollment statistics, category-wise admission details, and compliance with regulatory guidelines. The detailed documentation of these activities was shared with the members as part of Annexure **ANNEX-AC-32.9**. The Academic Council reviewed the report and appreciated the systematic efforts made by the Admission Committee to ensure a fair, transparent, and inclusive admission process. Members acknowledged the alignment of the process with the University's academic goals and regulatory requirements.

The item was placed before the Council for its perusal and formal acceptance.

Resolution:

After due deliberation, the Academic Council took note of and approved the report of the Admission Committee for the academic session 2024–25, as submitted in Annexure
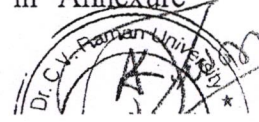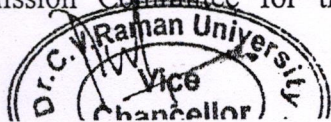
ANNEX-AC-32.9. The Council appreciated the efforts of the committee and recommended that similar standards be maintained in future admission cycles.

Item: CVRU/AC-32.10/2025
To consider and approve the Fixation of intake (List-wise) in various courses for the Academic Session 2025-26.

Discussion:

A meeting was held on 19/11/2024 with the core team of the Admission Committee to deliberate on various strategic aspects related to admissions for the upcoming academic session 2025–26. Key points discussed included the finalization of the seat matrix for various academic programmes (both existing and proposed new programmes), revision of the fee structure, admission outreach strategies, and adherence to the reservation policies as per government norms.

The detailed recommendations from this meeting were documented and are presented in Annexure ANNEX-AC-32.10 for the perusal of the Academic Council. The committee proposed a rational allocation of seats based on infrastructure, faculty availability, past admission trends, and regulatory guidelines to ensure optimal academic and operational efficiency.

Decision:

The Academic Council carefully reviewed the recommendations of the Admission Committee regarding the allocation of seats for various programmes, including any newly introduced programmes. The proposed fee structure for each programme was also examined in line with the university's academic goals and financial sustainability.

The Council accepted the proposed seat matrix and fee structure for the academic session 2025–26, acknowledging that the recommendations were made in accordance with applicable norms and student demand.

The agenda item was accordingly placed before the Council for final approval, ratification, and confirmation.

Resolution:

After detailed deliberation, the Academic Council approved the seat matrix and fee structure for the academic session 2025–26, as recommended by the Admission Committee and detailed in Annexure ANNEX-AC-32.10. The proposal was duly ratified and unanimously confirmed by all members, with the final approval granted by the Chairman of the Academic Council.
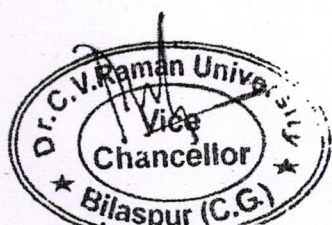
Item: CVRU/AC-32.11/2025
To consider and approve the Fixation of Fee Structure for admission in various programme offered by the university for the academic session 2025-26.

Note on Agenda & Discussion:

The Academic Council deliberated on the proposed revised fee structure for various academic programmes to be offered by the University for the academic session 2025–26. The revised fee structure was prepared based on a comprehensive analysis of operational costs, infrastructural requirements, faculty resources, and market competitiveness, while ensuring affordability and access for students from diverse backgrounds.

The proposed revisions aim to strike a balance between financial sustainability and inclusive education, in alignment with the University's strategic planning and quality enhancement initiatives. The detailed programme-wise revised fee structure was presented in **Annexure ANNEX-AC-32.11** for the Council's review.

After thorough discussion, the Council recommended forwarding the revised fee structure to the Finance Committee for financial vetting and formal approval as per the University's governance procedures.

Resolution:

The Academic Council considered the proposed revised fee structure for various programmes for the academic session 2025–26 and recommended the same to the Finance Committee for further approval. The proposal, as outlined in Annexure ANNEX-AC-32.11, was noted and endorsed by the Council for its alignment with academic and institutional objectives.

Item: CVRU/AC-32.12/2025

To consider and approve the mode and strategic plan of publicity for Admission process.

Discussion and Decision:

The Council deliberated on the proposed strategies for publicity and outreach to ensure the successful execution of the admission process for the upcoming academic session. The **Director – Admissions** presented an overview of the existing and proposed modes of publicity, which include:

- Print Media advertisements in regional and national newspapers
- Digital marketing campaigns through social media platforms and education portals
- 'Broadcast advertisements via FM radio
- Installation of hoardings and banners in strategic locations, especially in Bilaspur city and surrounding areas

Members of the Council appreciated the efforts and suggested additional measures to enhance outreach and engagement with prospective students. It was **unanimously recommended** that the University should continue and strengthen the use of multi-channel publicity methods—such as **print media, audio-video content, hoardings, and digital platforms**—to reach a wider audience.
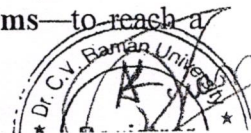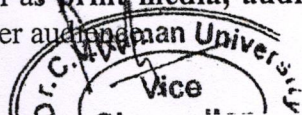
Further, the Council recommended the following additional measures:

1. **Publication of a Comprehensive Admission Policy** on the official website of the University to ensure transparency and clarity for all stakeholders.
2. **Introduction of a Statement of Purpose (SOP)** to be submitted by every applicant at the time of admission. This would help the University understand each student's goals, aspirations, and motivation, and could also serve as a foundational document for maintaining student discipline and aligning academic support services.

Resolution:

The Academic Council approved the proposed strategic plan for the publicity of the admission process, incorporating both traditional and digital outreach methods. It also accepted the suggestions to publish the admission policy on the University's website and to introduce a mandatory Statement of Purpose (SOP) from all prospective students. These initiatives are to be implemented with immediate effect for the upcoming admission cycle.

Item: CVRU/AC-32.13/2025
To consider and approve the Prospectus for the admissions for the Academic Session 2025-2026.

Note on Agenda & Discussion:

The Academic Council reviewed the draft Prospectus prepared for admissions to various programmes offered by the University for the Academic Session 2025–26. The Prospectus outlines essential information including programme offerings, eligibility criteria, fee structure, academic calendar, reservation policies, facilities, student support services, and key guidelines for applicants.

The Council noted that the document had been prepared with attention to clarity, accuracy, and alignment with the University's policies and statutory requirements. It was emphasized that the Prospectus serves as a critical reference point for prospective students and must reflect the academic vision and commitment of the institution.

After review, the Council expressed satisfaction with the content and structure of the document.

Resolution:

The Academic Council considered and approved the Prospectus for the Academic Session 2025–26 as submitted. The Council recommended its immediate publication on the University website and through other appropriate channels to facilitate the admission process.

Item: CVRU/AC-32.14/2025
Approval of Formation of a Standing Committee for Dissemination of Information Circulated by AGU.

Discussion:

The Academic Council considered the proposal for the formation of a **Standing Committee** dedicated to the dissemination of information and directives issued by the **AISECT Group**
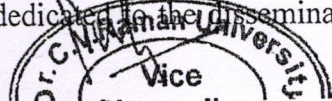
of Universities (AGU)—the parent organization of **Dr. C.V. Raman University**. AGU regularly circulates important academic, administrative, and policy-related communications that are essential for aligning institutional practices across all member universities within the group.

The purpose of this Standing Committee is to:

- Ensure timely receipt, review, and internal circulation of AGU communications.
- Facilitate the implementation of AGU guidelines and initiatives at the university level.
- Maintain institutional alignment with the broader objectives and standards set by the AISECT Group.

The details regarding the committee's composition, roles, and responsibilities were provided in **Annexure ANNEX-AC-32.14**, and the item was placed before the Council for formal approval.

Resolution:

The Academic Council reviewed and **approved the formation of a Standing Committee** for the dissemination and implementation of information circulated by the **AISECT Group of Universities (AGU)**. The Council endorsed the proposed structure and scope of the committee, as outlined in Annexure ANNEX-AC-32.14, and unanimously approved its formation.

Item: CVRU/AC-32.15/2025

**Approval to Start Publishing University Monthly Newsletters.**

Discussion:

The Academic Council considered the proposal to initiate the **publication of a monthly University newsletter** aimed at enhancing internal and external communication, fostering a sense of academic community, and showcasing the University's achievements, events, research activities, faculty highlights, student accomplishments, and upcoming initiatives.

The newsletter will serve as an important medium to document and disseminate key updates, promote transparency, and reflect the vibrant academic and cultural life of the University. It will also function as a strategic tool to strengthen the University's visibility and engagement with stakeholders, including students, faculty, alumni, collaborators, and the public.

The proposal, along with the draft structure and content plan of the newsletter, was presented in **Annexure ANNEX-AC-32.15** and placed before the Council for formal approval.

Resolution:

The Academic Council reviewed and **approved the initiation of the monthly publication of the University newsletter**. The Council endorsed the objectives of the initiative and encouraged its timely and regular dissemination, starting from the upcoming academic month. The proposal, as outlined in Annexure ANNEX-AC-32.15, was unanimously accepted.
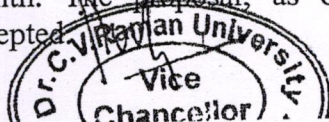
Item: CVRU/AC-32.16/2025

Approval to Start an E-Cell on Campus.

Discussion:

The proposal for establishing an **Entrepreneurship Cell (E-Cell)** on campus was presented before the Academic Council for consideration and approval. The E-Cell aims to foster a culture of innovation, entrepreneurship, and self-reliance among students and faculty members of the University.

The initiative aligns with the objectives of the **Inclusive Technology Business Incubator (iTBI)**, a **DST-funded project** already operational at the University, and will act as a feeder and facilitator to the incubation ecosystem. The E-Cell will provide mentorship, organize workshops and startup events, invite industry experts, and assist budding entrepreneurs in developing viable business ideas.

The detailed proposal outlining the structure, functions, and goals of the E-Cell, along with its integration into the university's existing innovation and startup framework, was submitted in **Annexure ANNEX-AC-32.16**.

The Council appreciated the proactive efforts of the University in advancing innovation and entrepreneurship and acknowledged the value such a cell would bring to students' career readiness and regional development.

Resolution:

After due deliberation, the Academic Council **approved the establishment of an E-Cell (Entrepreneurship Cell)** on campus under the aegis of the existing iTBI Centre. The Council recommended immediate steps be taken to constitute the E-Cell, define its operational framework, and initiate student engagement activities. The proposal as detailed in Annexure ANNEX-AC-32.16 was unanimously accepted and approved.

Item: CVRU/AC-32.17/2025

Approval of Supervisor and Co-Supervisor (Course-wise) for the Research Work.

Discussion:

The Academic Council was presented with the list of **proposed Supervisors and Co-Supervisors**, nominated course-wise, for guiding research scholars registered under various Ph.D programmes of the University. The selection has been made based on academic qualifications, research experience, publications, and subject specialization of the faculty members, in accordance with the **UGC (Minimum Standards and Procedure for Award of Ph.D. Degrees) Regulations** and University Research Policy.
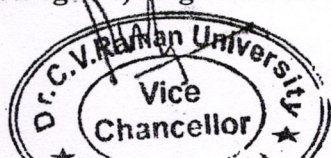
The Council reviewed the proposal to ensure that each research scholar is allocated to a qualified Supervisor and, where necessary, a Co-Supervisor, to support interdisciplinary research or external collaboration.

The nomination list, including details of each faculty member's area of expertise, departmental affiliation, and number of existing scholars under supervision, was enclosed in **Annexure ANNEX-AC-32.17** for consideration and approval.

Resolution:

The Academic Council reviewed and **approved the list of Supervisors and Co-Supervisors** (course-wise) for the research work of scholars across various programmes. The Council directed that the approved list be communicated to the respective departments and that necessary records be updated by the Research Cell. The item, as presented in Annexure ANNEX-AC-32.17, was unanimously accepted and approved.

Item:CVRU/AC-32.18/2025

Any other issues/items with the permission of chair.

1. **Renaming of the Department of Physical Education to "Department of Physical Education, Yoga and Sports Science".**

Discussion:

The proposal to rename the existing *Department of Physical Education* to *Department of Physical Education, Yoga and Sports Science* was presented as part of the broader agenda item concerning academic restructuring and nomenclature updates across various departments. The rationale for the proposed name change was discussed in detail. It was highlighted that the revised name more accurately reflects the department's expanded academic scope and growing focus on interdisciplinary areas such as Yoga studies and Sports Science, which have gained prominence in recent years in both academic and professional domains. The inclusion of "Yoga" and "Sports Science" aligns with national educational priorities and caters to the holistic development of physical education as a field.

Faculty members and committee participants unanimously agreed that the proposed name better represents the department's evolving curriculum, research activities, and societal relevance. No objections were raised during the discussion.

Decision:

After due deliberation, the committee **approved** the renaming of the department. Henceforth, the *Department of Physical Education* shall be known as the:

Department of Physical Education, Yoga and Sports Science.
The change will be communicated to all concerned administrative bodies and will be reflected in university records, official documents, and relevant digital platforms.

At last the Chairperson thanked all members for their active participation and valuable contributions.