

# Programme Project Report

## Master of Social Work (MSW)

### Programme Mission & Objectives

#### A) Mission Statement :

The mission of the Social Work Programme at Dr. C.V. Raman University, Centre for Distance and Online Education is to advance knowledge, promote social justice, and empower communities through quality education and professional training in social work.

The programme is dedicated to preparing ethical, skilled, and compassionate social work professionals who can address social inequalities, human rights issues, and community development challenges. By integrating theory, research, and fieldwork, we aim to cultivate leaders and change-makers capable of creating positive societal impact.

Through inclusive and flexible distance learning, we ensure access to education for aspiring social workers, particularly those from rural, remote, and marginalized backgrounds. Our commitment is to foster critical thinking, advocacy skills, and innovative solutions to meet the evolving needs of society, promoting sustainable development and social well-being.

#### Programme Objectives:

The Master of Social Work (MSW) Programme at Dr. C.V. Raman University, Centre for Distance and Online Education, aims to develop highly skilled, empathetic, and socially responsible professionals equipped to address complex social issues through theoretical knowledge, and research-based interventions.

The key objectives of the Programme are:

1. To Develop Professional Empathy – Cultivate a deep sense of empathy and understanding toward individuals and communities, enabling social workers to share and address their concerns with compassion and sensitivity.
2. To Enhance Analytical and Critical Thinking – Foster critical and analytical skills necessary for assessing social problems, formulating evidence-based solutions, and making informed ethical decisions in diverse professional settings.
3. To Strengthen Practical Social Work Skills – Equip learners with effective communication, counseling, advocacy, and intervention skills to work efficiently in areas such as community development, child welfare, and rehabilitation.
4. To Promote Ethical and Value-Based Practice – Instill ethical principles, integrity, and human rights-based approaches to ensure responsible and impactful social work practice.



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5. To Prepare for Leadership and Policy Roles – Enable learners to take on leadership, administrative, and consultancy roles in government organizations, NGOs, CSR initiatives, and international development sectors.

6. To Adapt to Changing Social Environments – Equip learners with the ability to respond effectively to emerging social issues, policy changes, and global challenges in areas such as gender equality, climate justice, public health, and digital social work.

7. To Foster Entrepreneurial and Social Startup Mindset – Encourage learners to establish social enterprises, community-based organizations, and self-sustaining welfare programs to create long-term impact and empowerment at the grassroots level.

This MSW Programme ensures that learners are not only well-versed in theoretical and field-based social work but also prepared to lead, innovate, and contribute meaningfully to societal well-being.

#### **B) Relevance of the Programme with HEI'S mission and goals –**

Relevance of the MSW Programme with the University's Mission and Goals

The Master of Social Work (MSW) programme at Dr. C.V. Raman University aligns with the university's mission by offering high-quality education that fosters intellectual growth, ethical responsibility, and professional competence in the field of social work.

The programme equips learners with knowledge and practical skills to address social challenges and promote community development, contributing to their intellectual and professional growth.

It enhances personality development by instilling values of empathy, leadership, and ethical decision-making, shaping learners into responsible social work professionals.

The MSW programme nurtures individuals committed to high ethical standards, ensuring they contribute effectively to social justice, human rights and sustainable development.

The MSW programme offered in both regular and CDOE.

#### **C) Nature of Prospective Target Group of Learners**

This programme is specifically designed to cater to the needs of learner who are unable to pursue education through the regular mode. The target group learners include:

Working Professionals who wish to enhance their knowledge and skills in the field of social work.

Housewives who are interested in contributing to society through social work.

Learner from rural areas who lack access to regular institutions but want to pursue a career in social work.

Learner who do not prefer regular courses due to personal, financial, or professional constraints.



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Learner who cannot afford costly regular programmes but aspire to work in the field of social welfare and development.

**D) Appropriateness of Programme in Centre for Distance and Online Education Learning Mode to Acquire Specific Skills and Competence:**

This MSW programme has been developed for particular target learners to meet the specific needs and requirements of the social work field. It aims to provide comprehensive knowledge, skills, and a deep understanding of various aspects of social work, including human rights, social justice, community organization, and policy advocacy. Successful completion of this course a learner will be able to:

Understand the fundamental principles, objectives, and ethics of social work.

Develop skills to analyze and address social problems effectively.

Work with individuals, groups, and communities to promote social change and development.

Design and implement welfare programs for marginalized and underprivileged sections of society.

Gain expertise in conducting social research and applying its findings to social work practice.

Understand legal frameworks and policies related to social welfare.

Recognize and uphold the ethical responsibilities of social workers in professional practice.

Communicate ideas effectively in both written and oral formats within the domain of social work.

This programme is structured to provide both theoretical and Field exposure, ensuring that learners acquire the necessary competence to excel in the field of social work.

**E) Curriculum Design, Detailed Syllabus & Duration of Programme:**

The Master of Social Work Programme is designed to equip learners with advanced knowledge and skills in social work, enabling them to contribute effectively to social welfare and development. The programme structure is as follows:

**Credit Points:**

All courses offered by us carry a certain value in terms of credit-points. A credit point is a way of expressing the learning hours required to study a certain unit, in a book or a course. Generally, one credit point is considered equivalent to about 30 learning hours. These learning hours could mean the time you spend in face to face counselling, self-study, practical, assignment, project, participating in discussions on the topic, listening to audios, viewing especially prepared videos, etc. The programme structure of MSW is as below.



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# MASTER OF SOCIAL WORK (MSW)

## SCHEME OF EXAMINATION

### Proposed Scheme Examination

Duration: 24 Months (2 Year)

Eligibility: Graduate from any Discipline

| Course Code                      | Name of the Course                               | Credit | Total Marks | Theory |     | Practical/Project Report |     | Assignments/Project Viva -Voce |     |
|----------------------------------|--|--------|-------------|--------|-----|--------------------------|-----|--------------------------------|-----|
|                                  |  |        |             | Max    | Min | Max                      | Min | Max                            | Min |
| First Semester                   |  |        |             |        |     |                          |     |                                |     |
| 1MSW1                            | Social Work - an Introduction                    | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 1MSW2                            | Social Research                                  | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 1MSW3                            | Indian Social Problems                           | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 1MSW4                            | Sociology & Social Work                          | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 1MSW5                            | Social Thoughts on society                       | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| Total aggregate required to pass |  | 20     | 500         | 350    | 140 |                          |     | 150                            | 60  |
| Second Semester                  |  |        |             |        |     |                          |     |                                |     |
| 2MSW1                            | Social Psychology, Communication and Social Work | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 2MSW2                            | Social Case Work and Counselling                 | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 2MSW3                            | Social Group Work                                | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 2MSW4                            | Social Welfare Administration and Legislation    | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| 2MSW5                            | Practice In The Field of Social Work             | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |
| Total aggregate required to pass |  | 20     | 500         | 350    | 140 |                          |     | 150                            | 60  |
| Third Semester                   |  |        |             |        |     |                          |     |                                |     |
| 3MSW1                            | Social Development and Social Work               | 4      | 100         | 70     | 25  |                          |     | 30                             | 11  |



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|---|--|-----------|------------|------------|------------|--|--|------------|-----------|
| 3MSW2                                   | Community organizations and Social Operations  | 4         | 100        | 70         | 25         |  |  | 30         | 11        |
| 3MSW3                                   | NGO Management   | 4         | 100        | 70         | 25         |  |  | 30         | 11        |
| 3MSW4                                   | (Group-1 CD) Social work in Education/(Group-2 HR) Social Work Areas : An Introduction                       | 4         | 100        | 70         | 25         |  |  | 30         | 11        |
| 3MSW5                                   | (Group-1 CD) Social Work With Senior Citizens/ (Group-2 HR) Organizational Behavior and Industrial Relations | 4         | 100        | 70         | 25         |  |  | 30         | 11        |
| <b>Total aggregate required to pass</b> |  | <b>20</b> | <b>500</b> | <b>350</b> | <b>140</b> |  |  | <b>150</b> | <b>60</b> |

#### Fourth Semester

|   |   |           |            |            |            |            |           |            |           |
|---|---|-----------|------------|------------|------------|------------|-----------|------------|-----------|
| 4MSW1                                   | Research Methodology  | 4         | 100        | 70         | 25         |            |           | 30         | 11        |
| 4MSW2                                   | Human Resources and Industrial Relations  | 4         | 100        | 70         | 25         |            |           | 30         | 11        |
| 4MSW3                                   | (Group-1 CD) Rural And Urban Community Development/ (Group-2 HR) Human Growth and Personality Development | 4         | 100        | 70         | 25         |            |           | 30         | 11        |
| 4MSW4                                   | Project/Dissertation/Internship & Viva Voce   | 8         | 200        | 140        |            | 140        | 50        | 60         | 22        |
| <b>Total aggregate required to pass</b> |   | <b>20</b> | <b>500</b> | <b>350</b> | <b>140</b> | <b>140</b> | <b>56</b> | <b>150</b> | <b>60</b> |

#### SPECILIZATION WITH ELECTIVE

**\*Note** - Learners need to select only one group in third and fourth and two courses from selected group for third and one fourth semester.

#### Evaluation Scheme:

36% in each theory, practical, project, dissertation & internal assessment but the total Aggregate for passing is 40%.



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**Duration-**

This programme has duration of two year although student may complete the programme gradually within a maximum period of 4 year.

**Medium**

English/Hindi shall be the medium of instruction and the examination may be written in Hindi or English.

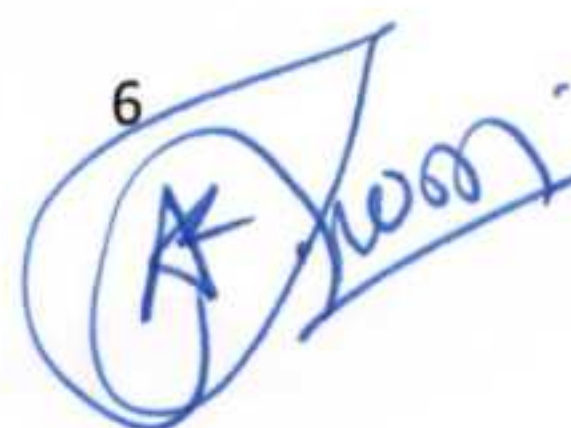
**Requirement of faculty and supporting staff:**

For MSW programme we have two faculty members (full time-dedicated for ODL programme) of Professor and Associate Professor level. Supporting staffs will be deputed at the University as per need of the course curriculum.

**Instructional delivery Mechanism & Usage of media for distance learning:**

The methodology of instruction in the distance learning mode in the University is different from that of the conventional regular programs. The system adopted for this is more learner-oriented and the learner is an active participant in the pedagogical (teaching & learning) process. Most of the instructions are imparted through distance education methodology and face-to-face mode as per requirement. The programme delivery methodology used in the distance learning mode follows a multimedia approach for instruction, which comprises:

- **Self-Instructional Written Material:** The printed study material (written in self-instructional style) for both theory and practical components of the programs is supplied to the learners in batches for every course.
- **Audio-Visual Material Aids:** The learning package contains audio and video CDs which have been produced/adopted by the University for better clarification and enhancement for understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration.
- **Counselling Session:** Normally counselling sessions are held as per schedule drawn by the CDOE, Dr. C.V. Raman University.
- **Teleconferences:** Live teleconferencing sessions are conducted via Internet/ satellite through interactive Video Conferencing facility (available at some places) from the University studios, the schedule of which is made available at CDOE.
- **Industrial Training/ Field/ Project Work:** Some programmes have industrial training/practical/ project component also. Practical are held at designated institutions for which schedule is provided by the CDOE. Attendance at practical's is compulsory.



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For Project work, comprehensive project guide, in the form of booklet, is provided to the student along with the study material.

- The printed study materials will be dispatched periodically to the enrolled learners for each paper of study. These materials will be as guide for the learners for effective learning. The assignment for internal assessment shall also be dispatched along with the study material. Online modules are also available for some courses. These are in progress and as and when available, these will be available on the website of the learners for registered candidates.
- The counselling sessions will be of 15 days duration for a course in per semester as per credit structure. The actual schedule and place of contact Programme shall be announced and communicated to learners in time.

#### **Nature of Contact Classes:**

During the contact sessions, the counsellor's are supposed to guide/discuss with the learners, based on the course material. The learners can solve their difficulties by discussing with their colleagues as well as with the counsellor during contact sessions. Apart from this contact sessions, learners will have to attend practical as well as various training schedule conducted by the CDOE.

#### **Learner Support Services:**

Dr. C V Raman University Centre for Distance and Online Education has a full-fledged Learner Support Division (LSD) to provide guidance and help to its learners. Necessary information is passed on to the registered student through modern means of communication as SMS, website and e-mail. For the convenience of learner, computer, photocopy machine, internet, WIFI facilities have also been provided. Bulk SMS are sent to learners regarding their registration detail, dispatch of study, material time table for contact class, submission of examination forms, examination schedule etc. from time to time. Important information and necessary material are also sent through e-mail and through regular post. University website [www.cvrui.ac.in](http://www.cvrui.ac.in) also provides information about the various programme being offered by the Centre for Distance and Online Education, the syllabus, assignment, programme guide.

#### **Counselling & Study Structure:**

Entire MSW course has been divided into counselling & structure in terms of hour. Total study hours required for course of 4 credits are 120 hours. For course of 120 hours per semester which is divided likewise face to face counselling requires 16 hours, self-study requires 68 hours and assignment requires 36 hours for each paper. Structure has been explained below in the table -



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|-----------------|--|---|-----|----|----|---|----|-----|
| 3MSW4           | (Group-1 CD) Social work in Education/(Group-2 HR) Social Work Areas : An Introduction                       | 4 | 120 | 16 | 68 | - | 36 |     |
| 3MSW5           | (Group-1 CD) Social Work With Senior Citizens/ (Group-2 HR) Organizational Behavior and Industrial Relations | 4 | 120 | 16 | 68 | - | 36 |     |
| FOURTH SEMESTER |  |   |     |    |    |   |    |     |
| 4MSW1           | Research Methodology   | 4 | 120 | 16 | 68 | - | 36 |     |
| 4MSW2           | Human Resources and Industrial Relations   | 4 | 120 | 16 | 68 | - | 36 |     |
| 4MSW3           | Group-1 CD) Rural And Urban Community Development/ (Group-2 HR) Human Growth and Personality Development     | 4 | 120 | 16 | 68 | - | 36 |     |
| 4MSW4           | Project/Dissertation/Inter nship & Viva- Voce  | 8 | 240 | -  |    |   | -  | 240 |

**(F) Procedure for admission, curriculum transaction and evaluation:**

**Admission Policy for MSW with minimum eligibility & fee structure:**

Admission to MSW Programme shall be through merit and/or, entrance test as per rules of the University. Graduation in any discipline from recognized University. All the procedure of admission for the programme will be done through online mode. Application will be invited by the university with it stipulated time period where learners have to apply for the same with all their testimonials and required fees.

| S.No. | Programme | Duration | Fee charged for complete programme |
|-------|-----------|----------|------------------------------------|
| 1.    | MSW       | 2 Years  | 30,000                             |



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### Financial Assistance:

E-scholarship is provided to SC/ST learners as per norms of the Govt. of Chhattisgarh authorized schemes.

### Evaluation system:

The system of evaluation in Open & Distance Learning System is also different from that of conventional system. CVRU has a multi- tier system of evaluation given as follows:

1. Self –assessment exercises within each unit of study.
2. Continuous evaluation mainly through assignment which are tutor marked, practical assignments & seminar /workshops / extended contact programmes /Field work / Community engagement.
3. End semester examination/Term End Examinations.
4. Project works.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking End semester examination/term-end examination from time to time to complete an academic programme. A learner has to submit TMA responses to the University at CDOE Dr. C. V. Raman University. A learner should keep duplicate copies of assignment responses of TMA that may be required to be produced at Student Evaluation Division on demand. End semester examination/Term-end examination will be conducted at various examination centre approved by Centre for Distance and Online Education Dr. C.V. Raman university spread all over the Chhattisgarh. The weightage for End semester examination/Term End Examination will be 70% and weightage for Internal Assessment will be 30 % for this programme.

- (a) Internal Assessment (Continuous Assessment i.e. Home Assignment): 30% weightage.
- (b) End semester examination/Term End Examination - 70 % weightage.



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|---|-----|
| End semester examination/Term End Examination<br>(Summative Assessment) | 70  |
| Internal Assessment (Continuous Assessment)                             | 30  |
| Total Marks   | 100 |

The University conducts Term-end Examination in semester system & held in the month of Nov/Dec and May/ June every year. Learners will be permitted to appear in End semester examination/term-end examination course to the conditions that-

- 1) Registration for the programme, in which they wish to appear is valid,
- 2) Minimum Time to pursue these courses is elapsed & Submission of required number of assignments in respective courses by the due date.

(c) Dissertation:

Dissertation & Viva-voce carrying 200 marks has to be done under the guidance of supervisor. Learners have to prepare report under the guidance of guide allotted by the university. Viva-voce will be conducted in the presence of an external examiner.

**(G) Requirement of the laboratory support and library resource –**

Laboratory is not required as a part of this curriculum. Resources in the form of reference books and journal will be made available to the learner in the reference library (CDOE) and University central library which they can access for gaining knowledge.

**(H) Cost estimates of the programme and the provision:**

This programme was already designed and developed in the year 2009-10. In this process of development considering today's scenario, the current cost estimate which includes development cost. Delivery cost & maintenance cost for this programme comes to amount of Rs 971700 & provision is made of Rs 10,00000.

**(I) Quality assurance mechanism and expected programme outcomes:**

The Centre for Internal Quality Assurance of the University is accountable for regular monitoring of programme by continuous updating of the curriculum and syllabus. According to feedback provided by stakeholders including learners on continuous basis, a suitable action plan for MSW programme will be developed and duly incorporated into the teaching and delivery system. The Feedback from all stakeholder in terms of its relevance



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and appropriateness in catering to the need of the society, economy and environment are also considered in these key aspects.

#### **Expected Outcomes of Programmes:**

- ❖ **Specialized Knowledge in Human Resource Management (HRM):** Enhances expertise in labor laws, industrial relations, employee welfare, organizational behaviour, and HR policies for effective workforce management.
- ❖ **Expertise in Community Development (CD):** Equips learners with skills to assess community needs, implement development programs, and promote sustainable social change.
- ❖ **Integration of Theory and Practice:** Provides hands-on experience through internships, case studies, and project-based learning to bridge the gap between academic knowledge and real-world challenges.
- ❖ **Research and Analytical Skills:** Strengthens the ability to conduct research, analyze social issues, and develop evidence-based solutions for HR and community development sectors.
- ❖ **Policy Advocacy and Social Welfare Initiatives:** Enables learners to understand, evaluate, and influence social policies, labor laws, and welfare programs for marginalized communities.
- ❖ **Fieldwork and Practical Exposure:** Encourages experiential learning through supervised fieldwork in corporate, industrial, and community settings to develop professional competencies.
- ❖ **Leadership and Management in Social Work:** Prepares learners to take leadership roles in NGOs, CSR initiatives, HR departments, labor welfare organizations, and community development agencies.



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