

PROGRAMME PROJECT REPORT

BACHELOR OF LIBRARY SCIENCE (B. Lib.I.Sc)

(A) Programme Mission & Objectives Mission Statement: -

Dr. C.V. Raman University's Institute of Open & Distance Education focuses on providing quality education through distance learning, matching with the parameter of regular program and producing capable administrative leaders who are prepared with the necessary Library management & research skills to make high-quality administrative.

The B.Lib.I.Sc. programme at our university create high level of intellectual capacity in learners, providing opportunity for learners to pursue high level studies, providing opportunity for higher education studies to the learners who have been deprived of higher education due to being employed in government non-government organization.

Objectives: -

- B.Lib.I.Sc. Programmes objectives is to provide distance learning opportunities to the unreached and in-able them to purpose quality higher Education.
- The Programmes objectives on enabling students to gain subject knowledge generate their own knowledge and converting knowledge into productive action.
- To develop personnel with aptitudes and skills to face the challenges and needs of fast changing society.
- To impart higher education in Library and Information Science.

(B) Relevance of the programme with HEI's Mission and Goals: -

A bachelor's degree in Library Science trains students in modern Library administration and can prepare them for graduate study or careers in public school, corporate military, museum, or special research Libraries.

Degree Programmes may allow students to focus on their particular interests. Recipients of a bachelor's degree in Library Science quality for Library support positions, depending on the Library. Graduates from this programme are prepared to work in a variety of libraries and information environments using people skills, problem-solving skills and their ability to organize access and evaluate information.

(C) Nature of prospective target group of Learners: -

This program is specifically designed to cater the need of students who are not able to study through regular mode. Working Professional, Housewives, Students from rural area, Students who do not wish to prefer regular courses due to various reasons, ~~Students~~ who cannot afford

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costly regular programmes, also those who are willing to develop their professional skill in Library Science are our target group learners.

(D) Appropriateness of Programme to be conducted on open and Distance Learning mode to acquire skills and competence: -

- Library Science Graduates critically evaluate, Synthesize, and disseminate information.
- Library Science Graduates Understand how complex interactions between diverse users, societal factors and information environments affect professional situations.
- Library Science Graduates Facilitate access to, and use of information resources between users and communities.
- Library Science Graduates Evaluate and apply Library and Information Science research to problems of Professional theories, best practices and assessment strategies to the range of information functions.
- Library Science Graduates Practice professional engagement through leadership, service work, lifelong learning and Community engagement.

(E) Instructional Design:-

Curriculum Design, Detailed Syllabi & Duration of Program:

B.Lib.I.Sc. Programme offered in Institute of Open & Distance Education runs for the period of 12 months (1 year) & open for students graduated in any discipline.

Credit Points:

All courses offered by us carry a certain value in terms of credit points. A credit point is a way of expressing the learning hours required to study a certain unit, generally one credit point is considered equivalent to about 30 learning hours. These learning hours could mean the time you spend in face-to-face counselling, self-study, practical, assignment etc. That means for 2 credit points students has to undertake 60 hours of learning per subject & for 4 credit points students has to undertake 120 hours of learning. Programme structure for B.Lib.I.Sc. are clearly mentioned below.

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Bachelor Of Library Information Science

Duration : 12 months (1 Year)

Eligibility : Graduation in any discipline

Course Code	Name of the Course	Credit	Total Marks	Theory		Assignments/ Internal		Practical Marks	
				Max	Min	Max	Min	Max	Min
First Semester									
1BLIB1	Library and Society	4	100	70	23	30	10	-	-
1BLIB2	Library Management	4	100	70	23	30	10	-	-
1BLIB3	Library Classification Theory	4	100	70	23	30	10	-	-
1BLIB4	Library Classification Practice	4	100	-	-	30	10	70	23
1BLIB5	Information Services	4	100	70	23	30	10	-	-
Total aggregate required to pass		20	500	280	101	150	54	70	25
Second Semester									
2BLIB1	Library Cataloguing Theory	4	100	70	23	30	10	-	-
2BLIB2	Library Cataloguing Practice	4	100	-	-	30	10	70	23
2BLIB3	Reference and Information Sources	4	100	70	23	30	10	-	-
2BLIB4	Information Technology: Basics	4	100	70	23	30	10	-	-
2BLIB5	Project/Dissertation/Internships & Viva Voce	4	200	-	-	100	30	100	30
Total aggregate required to pass		20	600	210	76	220	79	170	61

Evaluation Scheme -

33% in each theory, practical, project, dissertation & internal assessment but the total Aggregate for passing is 36%.

3



Duration:

This programme has duration of One year although student may complete the programme gradually within a maximum period of 3 year.

Medium:

English/Hindi shall be the medium of instruction and the examination may be written in Hindi or English.

Requirement of faculty and supporting staff:

We have recruited two faculty members (full time-dedicated for ODL courses) of Associate and Assistant Professor Level for the programmes. Under the Library & Information Science faculty supporting staffs shall be deputed at the University head quarter as per need of the course curriculum.

Instructional delivery Mechanism & Usage of media for distance learning:

The methodology of instruction in the distance learning mode in the University is different from that of the conventional regular programs. The system adopted for this is more learner-oriented and the learner is an active participant in the pedagogical (teaching & learning) process. Most of the instructions are imparted through distance education methodology and face-to-face mode as per requirement. The programme delivery methodology used in the distance learning mode follows a multimedia approach for instruction, which comprises:

- **Self-Instructional Written Material:** The printed study material (written in self-instructional style) for both theory and practical components of the programs is supplied to the learners in batches for every course.
- **Audio-Visual Material Aids:** The learning package contains audio and video CDs which have been produced/adopted by the University for better clarification and enhancement for understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration.
- **Counselling Session:** Normally counselling sessions are held as per schedule drawn by the IODE, DR. C.V. RAMAN UNIVERSITY. These are mostly held at University counselling centre (UCC).
- **Teleconferences:** Live teleconferencing sessions are conducted via Internet/ satellite through interactive Video Conferencing facility (available at some places) from the University studios, the schedule of which is made available at the University counselling centre (UCC).
- **Industrial Training/ Practical/ Project Work:** Some programmes have industrial training/practical/ project component also. Practicals are held at designated institutions for



4



which schedule is provided by the University counselling centre (UCC). Attendance at practical's is compulsory. For Project work, comprehensive project guide, in the form of booklet, is provided to the student along with the study material.

- The printed study materials will be dispatched periodically to the enrolled students for each paper of study. These materials will be as guide for the students for effective learning. The assignment for internal assessment shall also be dispatched along with the study material. Online modules are also available for some courses. These are in progress and as and when available, these will be available on the website of the students for registered candidates.
- The counselling sessions will be of 30 days duration for a course in a year. The actual schedule and place of contact program shall be announced and communicated to students in – time.

Nature of Contact Classes:

During the contact sessions, the counsellors are supposed to guide/discuss with the students, based on the course material. The students can solve their difficulties by discussing with their colleagues as well as with the counsellor during contact sessions. Apart from this contact sessions, students will have to attend practical as well as various training schedule conducted by the Department of the University and University counselling centre (UCC).

Learner Support Services:

Dr. C V Raman University Institute of Open and Distance Education has a full-fledged Learner Support Division (LSD) to provide guidance and help to its students. Necessary information is passed on to the registered student through modern means of communication as SMS, website and e-mail. For the convenience of learner, computer, photocopy machine, internet, WIFI facilities have also been provided. Bulk SMS are sent to learners regarding their registration detail, dispatch of study, material time table for contact class, submission of examination forms, examination schedule etc. from time to time. Important information and necessary material are also sent through e-mail and through regular post. University website www.cvrui.ac.in also provides information about the various programme being offered by the institute of open and distance education, the syllabus, assignment, programme guide.



COUNSELLING AND STUDY STRUCTURE

First Semester

Course Code	Title of the Course	Credit	Total Hours of Study	Counselling and Study Structure (hours)				Project Work/ Dissertation
				Face to Face Counselling	Self study	Practical	Assignments	
1BLIB1	Library and Society	4	120	16	68	-	36	
1BLIB2	Library Management	4	120	16	68	-	36	
1BLIB3	Library Classification Theory	4	120	16	68	-	36	
1BLIB4	Library Classification Practice	4	120	16	44	24	36	
1BLIB5	Information Services	4	120	16	68		36	

Second Semester

2BLIB1	Library Cataloguing Theory	4	120	16	68		36	
2BLIB2	Library Cataloguing Practice	4	120	16	44	24	36	
2BLIB3	Reference and Information Sources	4	120	16	68		36	
2BLIB4	Information Technology: Basics	4	120	16	68		36	
2BLIB5	Project/Dissertation/Internships & Viva Voce	4	120					120

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F) Procedure for admissions, curriculum transaction & evaluation:

Admission Policy for B.Lib.I.Sc. with minimum eligibility & fee structure:

Admission to B.Lib.I.Sc. programme shall be through merit and/or, entrance test as per rules of the university. Graduation in any discipline from recognized university. All the procedure of admission for the programme will be done through online mode. Application will be invited by the university with it stipulated time period where students have to apply for the same with all their testimonials and required fees.

Fees:

Sl.	Programme	Duration	Fee charged for complete programme
1.	B.Lib.I.Sc.	1 Years	15940

Financial Assistance:

E-scholarship is provided to SC/ST students as per norms of the Govt. of Chhattisgarh authorized schemes

Evaluation system:

The system of evaluation in Open & Distance Learning System is also different from that of conventional system. CVRU has a multi- tier system of evaluation given as follows:

- Self –assessment exercises within each unit of study.
- Continuous evaluation mainly through assignment which are tutor marked, practical assignments & seminar /workshops / extended contact programmes /Field work / Community engagement.
- End semester examination/Term End Examinations.
- Project works.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking End semester examination /term-end examination from time to time to complete an academic programme. A learner has to submit TMA responses to the University counselling centre (UCC) at IODE Dr. C. V. Raman University. A learner should keep duplicate copies of assignment responses of TMA that may be required to be produced at Student Evaluation Division on demand. End semester examination /Term-end examination will be conducted at various examination centre approved by institute of open and distance education Dr. C.V. Raman university spread all



- (a) Internal Assessment (Continuous Assessment i.e. Home Assignment): 30 % weightage.
- (b) End semester examination /Term End Examination - 70 % weightage

End semester examination /Term End Examination (Summative assessment)	70
Internal Assessment (Continuous Assessment)	30
Total Marks	100

The University conducts Term-end Examination in semester system & held in the month of Nov/Dec and May/ June every year. Students will be permitted to appear in End semester examination /term-end examination subject to the conditions that-

- 1) Registration for the programme, in which they wish to appear is valid,
- 2) Minimum Time to pursue these courses is elapsed &
- 3) Submission of required number of assignments in respective courses by the due date.

(c) Practical, Project, Dissertation & Viva- Voice

Practical & Viva-voce carrying 200 marks has to be done under the guidance of external examiner. Students has to prepare report under the guidance of guide allotted by the university. Viva-voce will be conducted in the presence of an external examiner.

(G) Requirement of the laboratory support and library resource:

Computer lab is required and as a part of this curriculum resources in the form of reference books and journal will be made available to the learner in the reference library (IODE) and university central library which they can access for gaining knowledge.

(H) Cost estimates of the programme and the provision:

This programme was already designed and developed in the year 2009-10. In this process of development considering todays scenario, the current cost estimates which inciudes developmental cost, delivery cost & maintenance cost for this programme comes to amount of Rs. 763510 & provision is made of 765000.

(I) Quality assurance mechanism and expected programme outcomes:

The Centre for Internal Quality Assurance & Department of Library and Information Science Studies of the University is accountable for regular monitoring of programme by continuous updating of the curriculum and syllabus. According to feedback provided by subject experts including learners on continuous basis, a suitable action plan for B.Lib.I.Sc. programme will be developed and duly incorporated into the teaching and delivery system. The Feedback from

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all subject experts in terms of its relevance and appropriateness in catering to the need of the society, economy and environment are also considered in these key aspects.

At the end of the Programme Expected Outcomes:

- To acquired techniques relevant of course taught
- To provide the practical expose and knowledge acquiring skill.
- To craete and develop the presentation skill in seminar/ conference.

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