

PROGRAMME PROJECT REPORT

BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B.Lib.I.Sc.)

Mode of Delivery: ONLINE

A) Programme's Mission & Objectives:

Mission Statement:

Dr. C. V. Raman University's Centre for Distance and Online Education focuses on providing quality higher education through the Online mode while maintaining academic standards comparable to the corresponding conventional programme. The programme aims to develop competent library and information professionals equipped with library management, information organization, digital information, communication and research skills for effective professional practice in libraries and information centres.

The B.Lib.I.Sc. programme at our university develops intellectual and professional capacity in Library and Information Science and provides learners with knowledge and skills in library management, classification, cataloguing, information services, information technology and the organization, retrieval and dissemination of information. It also provides an opportunity for graduates, including working learners, to pursue professional higher education in Library and Information Science.

Objectives:

- To provide flexible higher education opportunities in Library and Information Science to eligible learners through Online mode.
- To enable learners to acquire subject knowledge, develop information-handling competencies and apply knowledge productively in professional contexts.
- To develop personnel with the aptitude and skills required to respond to the changing needs of libraries, information centres and society.
- To impart professional higher education in Library and Information Science.
- To develop practical skills in classification, cataloguing, reference services and information technology.

B) Relevance of the program with University's Mission and Goals:

Dr. C. V. Raman University aims to provide high standard of liberal education to its students, catering to their intellectual growth, personality development & nurtures them to be responsible adults committed to high ethical standards through various courses offered from different fields like commerce & management, science, arts, etc. in regular, Open & Distance Learning and Online modes.

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B.Lib.I.Sc. offered in Online Learning mode is of significant relevance as it provides flexible access to professional education in Library and Information Science for graduates who may not be able to attend conventional classes regularly, including working professionals and other eligible learners. The Online mode enables learners to develop competencies for library administration, information organization, information services and technology-enabled information management and prepares them for employment and further study in libraries and information environments.

C) Nature of prospective target group of learners:

This program is specifically designed to cater the need of students who are not able to study through regular mode. Working Professionals, Housewives, Students who do not wish to prefer regular courses due to various reasons, Students who cannot afford costly regular programmes, and graduates who wish to develop professional skills in Library and Information Science are our target group learners.

D) Appropriateness of programme to be conducted in Online Learning mode to acquire specific skills and competence:

- Graduates will critically evaluate, synthesize, organize and disseminate information.
- Graduates will understand how interactions between diverse users, societal factors and information environments affect professional situations.
- Graduates will facilitate access to and effective use of information resources for users and communities.
- Graduates will apply Library and Information Science principles, research, professional practices and assessment strategies and demonstrate leadership, service orientation and lifelong learning.

E) Instructional Design:

Curriculum Design, Detailed Syllabi & Duration of Program:

B.Lib.I.Sc. Programme in the Centre for Distance and Online Education runs for 12 months (1 year), is organized in two semesters and is open to learners who have graduated in any discipline. The B.Lib.I.Sc. programme shall be delivered in fully Online mode through the University's Learning Management System (LMS) approved by the statutory authority of the University in accordance with the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, as amended from time to time. Delivery shall combine synchronous online counselling/webinars/live lectures with asynchronous discussion forums, e-Tutorials, e-Content, formative assessment and self-study in the prescribed four-quadrant framework. Online application processing, learner authentication, fee payment, counselling, academic support and programme delivery shall be provided through online platform approved by the University. The detailed course syllabi approved by the statutory bodies of the







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University, together with the course-wise credit-hour mapping and online delivery workload given in this PPR, shall form an integral part of the instructional design.

Credit Points:

All courses offered by us carry a certain value in terms of credit-points. A credit point is a way of expressing the learning hours required to study a certain unit, in a book or a course. Generally, one credit point is considered equivalent to about 30 learning hours. These learning hours could mean the time you spend in Synchronous Online Counselling / Webinars / Interactive Live Lectures (hours) Discussion Forum / Asynchronous Mentoring (hours) e-Tutorial (hours) e-Content (hours) Self-Study hours including Assessment etc. assignment, project, participating in discussions on the topic, listening to audios, viewing especially prepared videos, etc. That means for 2 credit points student has to undertake 60 hours of learning per subject & for 4 credit points student has to undertake 120 hours of learning. Programme structure for B.Lib.I.Sc are clearly mention below:-

AS PER UGC ODL & OL REGULATION 2020 FOR DELIVERY OF COURSES IN ONLINE MODE WILL BE FOLLOWED BY UNIVERSITY							
Credit value of the course	No. of Weeks	Synchronous Online Counselling / Webinars / Interactive Live Lectures (hours)	Discussion Forum / Asynchronous Mentoring (hours)	e-Tutorial (hours)	e-Content (hours)	Self-Study hours including Assessment etc.	Total Hours of Study (30 hours per credit)
2	6	6	12	10	10	22	60
4	12	12	24	20	20	44	120
6	14	14	28	30	30	66	180
8	16	16	32	40	40	88	240

BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B.Lib.I.Sc.)

Duration - 12 Months (1 Year)

Eligibility – Graduation in any discipline

PROPOSED SCHEME OF EXAMINATION

Code	Name of the Course	Credit	Total Marks	Theory		Assignments/Internal		Practical Marks	
				Max	Min	Max	Min	Max	Min
FIRST SEMESTER									
1BLIB1	Library and Society	4	100	70	23	30	10	-	-
1BLIB2	Library Management	4	100	70	23	30	10	-	-
1BLIB3	Library Classification Theory	4	100	70	23	30	10	-	-
1BLIB4	Library Classification Practice	4	100	-	-	30	10	70	23
1BLIB5	Foundation of library and information science	4	100	70	23	30	10	-	-
Total aggregate required to pass		20	500	280	101	150	54	70	25








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SECOND SEMESTER									
2BLIB1	Library Cataloguing Theory	4	100	70	23	30	10	-	-
2BLIB2	Library Cataloguing Practice	4	100	-	-	30	10	70	23
2BLIB3	Reference and Information Sources	4	100	70	23	30	10	-	-
2BLIB4	Information Technology: Basics	4	100	70	23	30	10	-	-
2BLIB5	Project/Dissertation/Internships & Viva-Voce	4	200	-	-	100	30	100	30
Total aggregate required to pass		20	600	210	76	220	79	170	61

Evaluation Scheme:

1. 33% in each theory, practical, project, dissertation & internal assessment but the total Aggregate for passing is 36%.
2. The Project/Dissertation/Internships & Viva-Voce course carries 200 marks, with the component-wise distribution as shown in the approved scheme of examination.

Duration:-

The minimum duration of the programme is one year. In accordance with UGC ODL and OL Regulation, 2020 for Online programmes, a learner may complete the programme within a maximum duration of two years.

Medium:

English/Hindi shall be the medium of instruction and the examination may be written in Hindi or English as per the medium selected.

Requirement of faculty and supporting staff:

Faculty: For the Online B.Lib.I.Sc. programme, The CVRU have designate one Programme Coordinator, one Course Coordinator for each course, and two Course Mentors in the prescribed learner-mentor ratio from appropriately qualified faculty, in accordance with applicable UGC ODL and OL Regulation, 2020. These functionaries shall coordinate the development and review of e-learning content, online delivery, learner interaction, academic support and assessment.

Supporting Staff: The Centre for Distance and Online Education shall maintain adequate administrative and technical support for e-content production, LMS and data management, online admission/registration, examination, result processing and learner support in accordance with the applicable UGC human-resource and technical-support as UGC ODL

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and OL Regulation, 2020. The existing administrative support structure shall be supplemented by the required technical personnel for effective delivery of the Online programme.

Instructional Delivery Mechanism & Usage of Media for Online Learning:

Instructional Delivery Mechanism: The programme shall be delivered through the University's LMS. E-learning material shall be designed and delivered in the UGC four-quadrant approach. The online platform shall support learner registration, content delivery, engagement tracking, assessment, results, analytics and reporting.

Quadrant-I: e-Tutorials, including organized video/audio lectures, animations, simulations, demonstrations, virtual labs, activities and transcription of the video;

Quadrant-II: e-Content, including digital Self-Learning Material / self-learning e-modules, e-books, PPTs, illustrations, case studies, web resources, open-source content, research papers, journals, articles, reference links and supplementary learning resources;

Quadrant-III: Discussion Forum, providing interaction with Course Coordinators and Course Mentors for raising doubts, academic discussion and clarification on a real-time or near real-time basis;

Quadrant-IV: Assessment, comprising MCQs, fill-in-the-blanks, matching questions, short- and long-answer questions, quizzes, assignments, problem-solving exercises, FAQs and clarification of common misconceptions. Academic Counsellors/Course Coordinators shall provide continuous academic and learner support during the programme.

Online Instructional Delivery Mechanisms

Course delivery shall conform to the UGC Regulations, as amended from time to time. The University shall publish an academic calendar on the LMS covering learner induction, synchronous online sessions, discussion forums, release of e-content, assignments, formative assessments, project activities and end-semester examinations. All counselling and academic interaction for the Online programme shall be provided online through scheduled live sessions, discussion forums, e-mail, help desk and other approved digital tools.

Learner Support Services:

Dr. C. V. Raman University Centre for Distance and Online Education shall provide learner support for the Online B.Lib.I.Sc. programme through a dedicated online help desk, LMS-based notices and dashboards, e-mail, SMS alerts, online guidance and counselling, discussion forums, grievance-redressal mechanisms and remote access to digital library, e-resources. Programme information, e-learning materials, academic calendar, assignments, examination notifications and support contacts shall be made available through the

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University website and LMS. Learner support for Online mode shall be provided directly by the University.

Online Counselling & Study Structure:

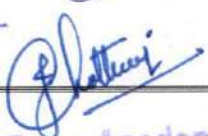
The online counselling and study structure for the B.Lib.I.Sc. programme is given below:

B.Lib.I.Sc. – ONLINE COUNSELLING & STUDY STRUCTURE											
Bachelor of Library and Information Science (B.Lib.I.Sc.) Duration: 1 Year Total Credits: 40											
S. No.	Semester	Course Code	Name of the Course	Credits	No. of Weeks	Synchronous Online Counselling / Webinar / Live Lectures (hours)	Discussion Forum / Asynchronous Mentoring (hours)	e-Tutorial (hours)	e-Content (hours)	Self-Study incl. Assessment (hours)	Total Study Hours
1	First Semester	1BLIB 1	Library and Society	4	12	12	24	20	20	44	120
2		1BLIB 2	Library Management	4	12	12	24	20	20	44	120
3		1BLIB 3	Library Classification Theory	4	12	12	24	20	20	44	120
4		1BLIB 4	Library Classification Practice	4	12	12	24	20	20	44	120
5		1BLIB 5	Information Services	4	12	12	24	20	20	44	120
6	Second Semester	2BLIB 1	Library Cataloguing Theory	4	12	12	24	20	20	44	120
7		2BLIB 2	Library Cataloguing Practice	4	12	12	24	20	20	44	120
8		2BLIB 3	Reference and Information Sources	4	12	12	24	20	20	44	120
9		2BLIB 4	Information Technology: Basics	4	12	12	24	20	20	44	120
10		2BLIB 5	Project/Dissertation/Internships & Viva-Voce	4	-	-	-	-	-	-	120

F) Procedure for admissions, curriculum transaction & evaluation:

Admission Policy for B.Lib.I.Sc. with minimum eligibility & fee structure:

Admission to the B.Lib.I.Sc. programme shall be through merit and/or entrance test, as applicable under the rules of the University. A candidate who has completed Graduation in any discipline from a recognised University may be admitted. The entire admission process, including application, document verification, fee payment and communication, shall be conducted online as per UGC ODL and OL Regulation, 2020.






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Fees:

Sl.	Programme	Duration	Fee charged for complete programme
1.	B.Lib.I.Sc.	1 Year	22500/-

Financial Assistance:

E-scholarship is provided to SC/ST students as per norms of the Govt. of Chhattisgarh authorized schemes, Raman scholarship will be provided as per the University norms.

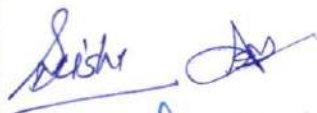
Evaluation system:

The system of evaluation in Online Learning mode shall comprise continuous, formative assessment and summative end-semester assessment using the University LMS and secure examination systems. The programme shall follow the approved 30:70 assessment pattern, with Continuous Assessment carrying 30 per cent weightage and End-Semester/Term-End Examination carrying 70 per cent weightage, consistent with the UGC-prescribed maximum and minimum weightages for these components. The evaluation system shall include the following:

1. Self-assessment exercises within each unit of study.
2. Continuous evaluation through online course-coordinator marked assignments, quizzes, practical exercises in classification and cataloguing, presentations, discussion-forum participation and other approved online activities, including computer/software-based practical activities wherever applicable.
3. Proctored End-Semester Examination / Term-End Examination.
4. Project works.

Learners shall complete and submit the prescribed continuous assessment/TMA responses through the LMS within the notified timelines before appearing in the End-Semester / Term-End Examination. The University shall maintain records of learner engagement and assessment through its LMS/evaluation systems. End-Semester / Term-End Examinations for the Online B.Lib.I.Sc. programme shall be conducted through technology-enabled secure online testing and/or proctored examination in conformity with UGC norms, with learner identity authentication and appropriate security arrangements to ensure transparency, credibility and academic integrity.

- (a) Internal Assessment (Continuous Assessment i.e. Home Assignment): 30 % weightage.
- (b) End semester examination/Term End Examination – 70 % weightage




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End semester examination/Term End Examination (Summative Assessment)	70
Internal Assessment (Continuous Assessment)	30
Total Marks	100

The University shall conduct End-Semester/Term-End Examinations in the semester system as per the notified academic calendar. For Online mode, examinations shall be conducted through technology-enabled secure online testing and/or proctored examination in conformity with UGC norms, with appropriate identity authentication and security arrangements. Students will be permitted to appear subject to the conditions that:

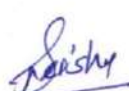
- 1) Registration for the programme, in which they wish to appear is valid,
- 2) Minimum Time to pursue these courses is elapsed &
- 3) Submission of required number of assignments in respective courses by the due date.

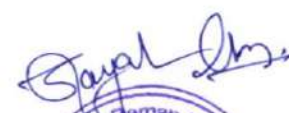
(c) Practical, Project, Dissertation & Viva-Voce

The practical, project/dissertation/internship and viva-voce components prescribed in the approved scheme shall be completed under the guidance/supervision of University-approved faculty or supervisors, as applicable. Practical exercises in library classification, cataloguing and information technology shall be conducted through LMS-based activities, digital tools, virtual demonstrations and other University-approved online resources. Project/dissertation/internship supervision, submission and academic interaction shall be carried out through the LMS. The report shall be submitted in the prescribed digital format and the viva-voce shall be conducted through a secure online/video-conferencing or other University-approved mode in the presence of an external examiner, wherever prescribed, with appropriate learner identity verification and safeguards for the integrity of assessment.

G) Requirement of the laboratory support and library resource:

The Online B.Lib.I.Sc. programme includes practical components in Library Classification Practice, Library Cataloguing Practice, Information Technology: Basics and Project/Dissertation/Internships & Viva-Voce. These practical components shall be facilitated through LMS-based exercises, approved classification/cataloguing and library-automation tools, digital/virtual demonstrations, online supervised activities and other University-approved software resources, consistent with UGC provisions applicable to Online programmes. Learners shall be provided remote access to digital library resources, including e-books, e-journals, databases, reference materials and other e-resources through the University/CDOE library systems.









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H) Cost estimates of the programme and the provision:

The B.Lib.I.Sc. curriculum has been offered earlier; however, for Online mode the programme delivery system and e-learning resources require continuous development and upgradation in accordance with applicable UGC requirements. The current cost estimate of Rs. 10,71,000/- includes development/upgradation of four-quadrant e-learning material, audio-video production, LMS, online learner support, programme delivery, assessment/proctoring and maintenance. A provision of Rs. 10,75,000/- has been made for the programme.

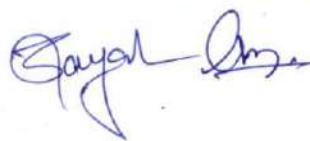
I) Quality assurance mechanism and expected programme outcomes:

The Centre for Internal Quality Assurance (CIQA), CDOE shall monitor the Online B.Lib.I.Sc. programme through periodic review of the curriculum, e-learning material, LMS-based delivery, learner engagement, assessment practices, learner-support services and stakeholder feedback. E-learning materials shall be reviewed against applicable UGC quality standards, including the four-quadrant design, accessibility, academic integrity, learning outcomes and currency of content. CIQA shall undertake annual quality review academic audit and recommend corrective and improvement measures. Learner feedback and LMS analytics shall be used for continuous improvement. The PPR and subsequent revisions shall be implemented after approval by the appropriate statutory authority of the University and monitored for proper implementation.

Expected Outcomes of Programme:

- To acquire professional knowledge of the principles, methods and techniques of Library and Information Science.
- To organize, classify, catalogue, retrieve, evaluate and disseminate information using appropriate tools and professional practices.
- To develop practical skills in library services, information technology and professional problem-solving.
- To develop communication, presentation, service orientation and lifelong learning skills for library and information environments.

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